



**Democratic Services Section
Chief Executive's Department
Belfast City Council
City Hall
Belfast
BT1 5GS**

9th April, 2015

MEETING OF LICENSING COMMITTEE

Dear Alderman/Councillor,

The above-named Committee will meet in the Lavery Room, City Hall on Wednesday, 15th April, 2015 at 4.30 p.m., for the transaction of the business noted below.

You are requested to attend.

Yours faithfully,

SUZANNE WYLIE

Chief Executive

AGENDA:

1. Routine Matters

- (a) Apologies
- (b) Declarations of Interest

2. Date and Time of Future Meetings (Pages 1 - 2)

3. Delegated Matters

- (a) Licences Issued Under Delegated Authority (Pages 3 - 6)
- (b) Application for the Renewal of a Seven-day Annual Entertainments Licence - Irish National Foresters Club, 14-18 Albert Street (Pages 7 - 8)
- (c) Application for the Renewal of a Seven-day Annual Entertainments Licence - The Cuckoo, 149 Lisburn Road (Pages 9 - 12)

4. Non-Delegated Matters

- (a) Training on the Role and Remit of the Licensing Committee (Pages 13 - 16)

- (b) Review of Advertising Requirements for Entertainments Licensing Applications
(Pages 17 - 24)
- (c) Invitation to Address the Committee (Pages 25 - 26)

To: The Chairman and Members of the Licensing Committee



Subject:	Date and Time of Future Meetings
Date:	15 th April, 2015
Reporting Officer:	Mr. Henry Downey, Democratic Services Officer, ext 6311
Contact Officer:	As above

Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	<p>Purpose of Report</p> <p>The purpose of this report is to agree the date and time of future meetings of the Committee.</p>
2.0	<p>Recommendation</p> <p>The Committee is requested to agree the date of its future meetings, as recommended within Section 3.5 of the report, together with the commencement time.</p>
3.0	<p>Key Issues</p> <p>3.1 As Members may be aware, the Shadow Strategic Policy and Resources Committee, at its meeting on 20th March, approved a meeting schedule for April, 2015 in order to facilitate the holding of the first meeting of each of the Council's Standing Committees.</p> <p>3.2 It is now a matter for each Committee to set the date and time of its future monthly meetings.</p> <p>3.3 Traditionally, the Licensing Committee has met at 4.30 p.m. on the third Wednesday of each month. Given that the majority of its decisions are taken under delegated authority and are not, therefore, subject to the call in process, it is suggested that the Committee continue to meet on the third Wednesday of each month.</p> <p>3.4 There has been some discussion amongst Members that the starting time of 4.30 p.m. is not suitable for Members who are in full-time employment and that a slightly later starting time might be more appropriate.</p>

<p>3.5</p> <p>3.6</p> <p>3.7</p>	<p>If approved by the Licensing Committee, the schedule of meetings for the remainder of 2015 would be as follows, with the commencement time to be determined by the Committee:</p> <p>Wednesday, 20th May; Wednesday, 17th June; Wednesday, 19th August; Wednesday, 16th September; Wednesday, 21st October; Wednesday, 18th November; and Wednesday, 16th December</p> <p><u>Financial and Resource Implications</u></p> <p>None</p> <p><u>Equality or Good Relations Implications</u></p> <p>None</p>
<p>4.0</p>	<p>Documents Attached</p> <p>None</p>



Subject:	Licences Issued under Delegated Authority
Date:	15 th April 2015
Reporting Officer:	Trevor Martin, Head of Building Control, ext. 2450
Contact Officer:	Stephen Hewitt, Building Control Manager, ext. 2435

Is this report restricted?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Is the decision eligible for Call-in?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

1.0	Purpose of Report
1.1	Under the Scheme of Delegation, the Director of Health and Environmental Services is responsible for exercising all powers in relation to the issue, but not refusal, of permits and licences, excluding provisions relating to the issue of permits and licences where adverse representations have been made. For your information those applications dealt with under the Scheme are listed below.
2.0	Recommendation
2.1	The Committee is requested to note the applications which have been issued under the Scheme of Delegation. This item is for noting only.
3.0	Main report
3.1	<u>Key Issues</u> Under the terms of the Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1985 the following Entertainment Licences were issued since your last meeting:

Premises and Location	Type of application	Hours licensed	Applicant
Ballymac Glentoran Supporters Club, 72-74 Wilgar Street, Belfast, BT4 3BL.	Renewal	Sun: 12.30 to 22.00; Mon to Sat: 11.30 to 23.00	Mr Gary Cowan
Belfast Boat Club, 12 Lockview Road, Belfast, BT9 5FJ.	Renewal	Sun: 12.30 to 22.00; Mon to Sat: 11.30 to 23.00	Mr Philip Weir
Chelsea Wine Bar, 346 Lisburn Road, Belfast, BT9 6GH.	Renewal	Sun: 12.30 to 01.00; Mon to Sat: 11.30 to 01.00	Mr Robert Davis
Cock And Hen Bar, 1-3 Lord Street, Belfast, BT5 4QE.	Renewal	Sun: 12.30 to 01.00; Mon to Sat: 11.30 to 01.00	Mrs Linda McCreery
Crumlin Road Gaol, Visitor Attraction & Conference Centre, 53-55 Crumlin Road, Belfast, BT14 6ST.	Renewal & Variation	Sun: 12.30 to 01.00; Mon to Sat: 11.30 to 01.00	Mr Phelim Devlin
Kremlin Bar, 96 Donegall Street, Belfast, BT1 2GW.	Renewal	Sun: 12.30 to 03.00; Mon to Sat: 11.30 to 03.00	Ms Anthea Wilson
Ligoniel & District Homing Pigeon Club, 46A Glenbank Place, Belfast, BT14 8AN.	Renewal	Sun: 12.30 to 22.00; Mon to Sat: 11.30 to 23.00	Mr Roy Gordon
Newforge Country Club, 18b Newforge Lane, Belfast, BT9 5NW.	Renewal	Sun: 12.30 to 11.00 Mon to Sat: 11.30 to 23.00	Mr Alistair McGowan
Portside Inn, 1 Dargan Road, Belfast, BT3 9JU.	Renewal	Sun: 12.30 to 00.00 Mon to Sat: 11.30 to 01.00	Mr Alan Simms
Robinsons Bar, 38-40 Great Victoria Street, Belfast, BT2 7BA.	Renewal	Sun: 12.30 to 03.00 Mon to Sat: 11.30 to 03.00	Mr Robert Davis
Strand Arts Centre, 152-156 Holywood Road, Belfast, BT4 1NY.	Renewal	Sun: 12.30 to 00.00 Mon to Sat: 11.30 to 01.00	Ms Linda Smyth

	Cahoots NI, Unit 70 CastleCourt Shopping Centre, 12-56 Royal Avenue, Belfast, BT1 1DD.	Grant	Sun: 08.00 to 00.00 Mon to Sat: 08.00 to 01.00	Ms Gillian Mee	
	The Rose and Crown, 140-142 Ormeau Road, Belfast, BT7 2EB.	Renewal	Sun: 12.30 to 00.00 Mon to Sat: 11.30 to 01.00	Mr Philip Sheridan	
	The Washington Bar, 21 Howard Street, Belfast, BT1 6NB.	Renewal	Sun to Sat: 08.00 to 03.00	Mr Eamon Diamond	
	Westbourne Supporters Of Glentoran Club, 3 Solway Street, Belfast, BT4 1HL.	Renewal	Sun: 12.30 to 22.00 Mon to Sat: 11.30 to 23.00	Mr Eddie Harvey	
3.2	Under the terms of the Street Trading Act (Northern Ireland) 2001 the following Street Trading Licences were issued since your last meeting:				
	Location	Type of application	Commodity	Hours licensed	Applicant
	Tomb Street	Stationary	Hot food and non alcoholic beverages	Mon to Sun: 23:00 to 04.00	Mr Bernard Rooney
	Dargan Crescent at Musgrave Cash and Carry	Stationary	Hot food and non alcoholic beverages	Mon to Sat: 07.00 to 15.00	Mr Thomas Daly
	Lay-by outside 11A Bruce Street	Temporary licence from 19/03/2015 to 21/03/2015	Clothing, clothing accessories and footwear	18.00 to 20.00	Miss Emily Parker
	Outside White's Tavern	Temporary licence from 16/03/2015 to 17/03/2015	Hot food	12.00 to 23.00	Mr Jim Crawford
3.3	<u>Financial and Resource Implications</u> None				
3.4	<u>Equality or Good Relations Implications</u> There are no equality and good relations issues.				
4.0	Documents Attached None				

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Subject:	Application for the Renewal of a Seven-day Annual Entertainments Licence - Irish National Foresters, 14-18 Albert Street
Date:	15 th April 2015
Reporting Officer:	Trevor Martin, Head of Building Control, ext. 2450
Contact Officer:	Stephen Hewitt, Building Control Manager, ext. 2435

Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is the decision eligible for Call-in?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

1.0	Purpose of Report						
1.1	<p>An application has been received from Mr Gerry Lappin for the renewal of a Seven-day Annual Entertainments Licence for the Irish National Foresters based on the Council's standard conditions to provide music, singing, dancing or any other entertainment of a like kind.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Premises and Location</td> <td style="width: 33%;">Ref. No.</td> <td style="width: 33%;">Applicant</td> </tr> <tr> <td>Irish National Foresters 14-18 Albert Street Belfast, BT12 4HJ</td> <td>WK/201401335</td> <td>Mr Gerry Lappin</td> </tr> </table>	Premises and Location	Ref. No.	Applicant	Irish National Foresters 14-18 Albert Street Belfast, BT12 4HJ	WK/201401335	Mr Gerry Lappin
Premises and Location	Ref. No.	Applicant					
Irish National Foresters 14-18 Albert Street Belfast, BT12 4HJ	WK/201401335	Mr Gerry Lappin					
1.2	<p>This application is placed before the Committee as the club representative, Mr Gerry Lappin, was convicted of an offence under the Local Government Miscellaneous Provisions (NI) Order 1985 at Belfast Magistrates Court on 22nd November 2011 after a during performance inspection found a padlocked emergency exit at the rear of the premises. As a result Mr Lappin was fined a total of £400 and ordered to pay court costs of £66 for the offence.</p>						
1.3	<p>Members are advised that the previous Council committee considered previous renewal applications for the Irish National Foresters at its meetings on 17th October 2012 and 20th November 2013 and, after consideration, agreed to renew the licence on each occasion.</p>						
2.0	Recommendation						
2.1	<p>Taking into account the information presented, you are required to consider the application for the renewal of this licence and to:</p>						

	<p>1. approve the application for the renewal, or</p> <p>2. should you be of a mind to refuse the application, or approve the application with additional special conditions, an opportunity of appearing before and of being heard by the Committee must be given to the applicant.</p>
3.0	Main report
	<u>Key Issues</u>
3.1	Members are reminded that the normal process for dealing with Entertainment Licence renewals, which are not the subject of objections, is that the Director of Health and Environmental Services will grant the licence as provided for in the Councils Scheme of Delegation. However, in light of the fact that the applicant has been found guilty of committing an offence within 5 years of the application for the licence being submitted to the Council you are required to consider the application.
3.2	Under the terms of the Local Government Miscellaneous Provisions (NI) Order 1985, in considering any application for the grant, renewal, or transfer of an Entertainments Licence, the Council must have regard to any conviction of the applicant of an offence under the Order within the period of five years immediately preceding the date when the application was made.
	<u>Representations</u>
3.3	Public notices of the application were placed in the newspapers and no objections were received within the 28 day period.
	<u>PSNI</u>
3.4	The PSNI has been consulted and has confirmed that it has no objection to the application.
	<u>Health, safety and welfare inspections</u>
3.5	A total of three during performance inspections have been carried out on the premises.
3.6	One of the inspections uncovered some problems where the log book was not completed for that night's entertainment and one leaf of the front doors and outer gate were locked.
3.7	As a result Officers of the Service convened a meeting with the management of the club to discuss the problems and, following the meeting, were satisfied that the appropriate measures were in place to ensure the safe evacuation from the premises should an emergency situation occur.
3.8	Two further during performance inspections were conducted by the Service after these problems were discovered and both confirmed that the matter had been addressed. All other conditions of the Entertainments Licence were being adhered to and the Officers were satisfied that all operational and management procedures were being implemented effectively.
	<u>Financial and Resource Implications</u>
3.9	None
	<u>Equality or Good Relations Implications</u>
3.10	There are no equality or good relations issues associated with this report.
4.0	Documents Attached – None



Subject:	Application for the Renewal of a Seven-day Annual Entertainments Licence - The Cuckoo, 149 Lisburn Road
Date:	15 th April 2015
Reporting Officer:	Trevor Martin, Head of Building Control, ext. 2450
Contact Officer:	Stephen Hewitt, Building Control Manager, ext. 2435

Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is the decision eligible for Call-in?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

1.0	Purpose of Report						
1.1	<p>To consider an application from Mr Conall Wolsey for the renewal of a Seven-day Annual Entertainments Licence for The Cuckoo, based on the Council's standard conditions to provide music, singing, dancing or any other entertainment of a like kind.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Premises and Location</td> <td style="width: 33%;">Ref. No.</td> <td style="width: 33%;">Applicant</td> </tr> <tr> <td>The Cuckoo 149 Lisburn Road Belfast, BT9 7AJ</td> <td>WK/201401273</td> <td>Mr Conall Wolsey North Down Leisure Limited</td> </tr> </table> <p>This application is placed before the Committee as North Down Leisure Limited was convicted of an offence under the Order at Belfast Magistrates Court on 26th March 2013, after a during performance inspection found that one of the final exits was locked which would have prevented safe means of escape from the premises in the event of an emergency. The log book used to demonstrate that appropriate pre-event safety checks had been carried out was also not completed. As a result North Down Leisure Limited was fined a total of £400 and ordered to pay court costs of £69 for the offence.</p> <p>Members are reminded that the previous Council committee considered a renewal application for Cuckoo at its meeting on 18th September 2013 and agreed to renew the Entertainments Licence.</p>	Premises and Location	Ref. No.	Applicant	The Cuckoo 149 Lisburn Road Belfast, BT9 7AJ	WK/201401273	Mr Conall Wolsey North Down Leisure Limited
Premises and Location	Ref. No.	Applicant					
The Cuckoo 149 Lisburn Road Belfast, BT9 7AJ	WK/201401273	Mr Conall Wolsey North Down Leisure Limited					
2.0	Recommendation						
2.1	<p>Taking into account the information presented, you are required to consider the application for the renewal of this licence and to:-</p> <ol style="list-style-type: none"> 1. Approve the application for the renewal, or 2. Should you be of a mind to refuse the application, or approve the application with additional special conditions, an opportunity of appearing before and of being heard by the Committee must be given to the applicant. 						

3.0	Main report
3.1	<p><u>Key Issues</u></p> <p>Members are advised that the normal process for dealing with Entertainments Licence renewals which are not the subject of objections, is that the Director of Health and Environmental Services will grant the licence as provided for in the Council's Scheme of Delegation. However, in light of the fact that the applicant has been found guilty of committing an offence within 5 years of the application for the licence being submitted to the Council you are required to consider the application.</p>
3.2	<p>Under the terms of the Local Government Miscellaneous Provisions (NI) Order 1985, in considering any application for the grant, renewal, or transfer of an Entertainments Licence, the Council must have regard to any conviction of the applicant of an offence under the Order within the period of five years immediately preceding the date when the application was made.</p>
3.3	<p>This application is placed before the Committee as North Down Leisure Limited was convicted of an offence under the Order at Belfast Magistrates Court on the 26th March 2013, after a during performance inspection found that one of the final exits was locked which would have prevented safe means of escape from the premises in the event of an emergency. The log book used to demonstrate that appropriate pre-event safety checks had been carried out was also not completed. As a result North Down Leisure Limited was fined a total of £400 and ordered to pay court costs of £69 for the offence.</p>
3.4	<p>Arising from the offence Officers of the Service met with the management of the club to review their fire safety procedures and ensure that appropriate measures were in place for the safe evacuation from the club should an emergency situation occur.</p>
3.5	<p>Representations</p> <p>Public notices of the application were placed in the newspapers and no objections were received within the 28 day period.</p>
3.6	<p>PSNI</p> <p>The PSNI has been consulted and has confirmed that they have no objection to the application.</p>
3.7	<p>Health, safety and welfare inspections</p> <p>Since the prosecution a total of seven during performance inspections have been carried out on the premises.</p>
3.8	<p>One inspection revealed that one of their designated means of escapes had been submerged in water due to extreme weather conditions on that day. However, management personnel immediately took the area out of action and deployed additional staff to prevent access to patrons and direct them to another means of escape should an emergency situation have occurred.</p>
3.9	<p>Following the discovery of this problem an office meeting was held with the licensee to discuss remedial work to resolve it. As a result the licensee has now installed a sophisticated drainage and pump system and since this has been put in place there have been no further problems.</p>
3.10	<p>A further three inspections were conducted by the Service after this incident which confirmed that the conditions of the Entertainments Licence were being adhered to and the Officers were satisfied that all operational and management procedures were being implemented effectively.</p>

3.11	<p><u>Financial and Resource Implications</u> None</p>
3.12	<p><u>Equality or Good Relations Implications</u> There are no equality or good relations issues associated with this report.</p>
4.0	<p><u>Documents Attached</u> None</p>

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Subject:	Training on the Role and Remit of the Licensing Committee
Date:	15 th April 2015
Reporting Officer:	Trevor Martin, Head of Building Control, ext 2450
Contact Officer:	Stephen Hewitt, Building Control Manager, ext 2435

Is this report restricted?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	

1.0	Purpose of Report
1.1	To consider whether the Committee wishes to avail of a training session on the work of the Licensing Committee either at the completion of any other Committee business or at a later date to be agreed.
1.2	The Licensing Committee has fully delegated powers which enable its Members to take decisions which are not subject to ratification by full Council.
1.3	Whilst there are members of the Committee with experience in determining licensing applications, the nature of the Committee's work and the fact that it has delegated powers means that the procedures, operation of the Committee and the rules governing the decision making process need to be fully understood by all Officers and Members.
2.0	Recommendation
2.1	The Committee is requested to consider if it wishes to avail of a training presentation on the work of the Licensing Committee either at the completion of any other Committee business or at a later date to be agreed.
3.0	Main report
	<u>Key Issues</u>
3.1	The Licensing Committee was established by the Council at its meeting in April, 2007 and held its first meeting in June, 2007.
3.2	The Committee was the first to be established with fully delegated powers and enables its Members to take decisions which are not subject to ratification by full Council. In setting up this Committee it was recognised by Members and Officers alike as an opportunity to establish an open, transparent, fully rights compliant decision making body within the Council in line with good governance best practice.

3.3	Members are advised that the Licensing Committee has delegated authority for determining the following matters noted below.
3.4	<p>Under the terms of the Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1985, the Committee will, in relation to Entertainment Licences, consider:</p> <ul style="list-style-type: none"> ▪ Applications for the grant of outdoor licences ▪ Applications for the grant, renewal, transfer or variation of licences where objections are received ▪ Suspension and revocation of licences ▪ Applications for a waiver to permit entertainment involving striptease or nudity.
3.5	<p>Under the terms of the Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1985, the Committee will, in relation to Sex Establishments, consider:</p> <ul style="list-style-type: none"> ▪ Applications for the grant of licences ▪ Applications for the renewal, transfer or variation of licences ▪ Revocation of licences.
3.6	<p>Under the terms of the Betting, Gaming, Lotteries and Amusements (Northern Ireland) Order 1985, the Committee will consider:</p> <ul style="list-style-type: none"> ▪ Applications for the grant of amusement and pleasure permits ▪ Applications for the renewal of amusement permits where adverse representations have been made ▪ Registration of Societies in relation to the running of lotteries.
3.7	<p>Under the terms of the Street Trading Act (Northern Ireland) 2001, the Committee will consider:</p> <ul style="list-style-type: none"> ▪ Applications for the grant of licences ▪ Applications for the renewal, transfer or variation of licences where objections are received ▪ Revocation of licences ▪ Designation of streets or part thereof ▪ Setting of licence fees
3.8	<p>The Committee is also responsible for:</p> <ul style="list-style-type: none"> ▪ the administration of the provisions of the Licensing (Northern Ireland) Order 1996 and the Registration of Clubs (Northern Ireland) Order 1996 relating to entertainments and liquor licensing in licensed premises and registered clubs, and; ▪ such other licensing matters as the Director of Health and Environmental Services considers appropriate to bring to the attention of the Licensing Committee.
3.9	<p>Whilst the Committee has full delegated authority in relation to licensing decisions there may be exceptional circumstances where it may reconsider any decision made which is referred back to it by the Director of Health and Environmental Services in consultation with the Town Solicitor.</p>
3.10	<p>The Licensing Committee is also responsible for the consideration of all policy and legislation in relation to licensing issues but in this case any recommendations made will be subject to ratification by full Council.</p>

3.11	<p>In order to provide Members with a clear understanding of the various licence types you may required to consider, the links between entertainment and liquor licensing and the need to make robust decisions that will protect the Council from legal challenge it is proposed that those who wish may avail of a short training presentation.</p> <p><u>Financial and Resource Implications</u></p>
3.12	<p>None</p> <p><u>Equality or Good Relations Implications</u></p>
3.13	<p>There are no equality or good relations issues.</p>
4.0	<p>Documents Attached</p> <p>None</p>

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Subject:	Review of Advertising requirements for Entertainments Licensing Applications
Date:	15 th April, 2015
Reporting Officer:	Trevor Martin, Head of Building Control, ext. 2450
Contact Officer:	Stephen Hewitt, Building Control Manager, ext. 2435

Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report or Summary of main Issues
1.1	Members are advised that, at a meeting of the Licensing Committee on 18 th February 2015, a report was considered which proposed to reduce the number of statutory notices to be placed in the local newspapers advertising an application for an Entertainments Licence from two to one advert.
1.2	The Committee also considered a revised list of newspapers in which the advert may be placed along with a revised form of words for the advertising notice. The advertising notice has been shortened to help reduce the financial burden on licensees.
1.3	After discussion, the Committee agreed to recommend to the new Licensing Committee the changes to its policy in respect of advertising requirements as outlined in the recommendations section below.

2.0	Recommendations
2.1	<p>The Committee is requested to adopt the recommendations of the Licensing Committee of 18th February 2015 to change its policy in respect of the advertising requirements as follows:</p> <ol style="list-style-type: none"> 1. that the new Council will no longer require licensees to advertise in two newspapers for Entertainments Licence applications and that it would only be necessary to advertise in one newspaper in all cases; 2. That an applicant may advertise in a local newspaper (titles attached as Appendix 2) distributed or sold in the area where the premises are located, unless the premise were located within the city centre, in which case the applicant shall be required to advertise in either the Belfast Telegraph, News Letter (Ulster Edition), Daily Mirror (Northern Ireland Edition) or Irish News.

	3. To agree the Advertising Notice wording as set out in the revised template, attached as Appendix 3.
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3.0	Main report
	<u>Key Issues</u>
3.1	Under the terms of the Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1985, an applicant for the grant, renewal, variation or transfer of an Entertainments Licence must provide public notice of an application by publishing an advertisement in newspapers circulated in the Council district.
3.2	The number and type of newspapers in which advertisements might be placed is entirely at the discretion of the Council. However, the policy which has existed since 1985 within Belfast requires notices to be advertised in two newspapers, with at least one of them being placed in the Belfast Telegraph, Newsletter (Ulster edition), Daily Mirror (Northern Ireland edition) or the Irish News.
3.3	The second notice can be placed in one of the local newspapers distributed or sold in the area where the premise is located. However, if the premises are located within the city centre, the notice must be placed in two of the main newspapers.
3.4	With the Council taking in areas of Castlereagh and Lisburn it was agreed that the proposal would particularly help those licensees coming in under Local Government Reform. In Lisburn there is a requirement for licensees to advertise in two newspapers however the cost of advertising in both papers is £100-£130, which is substantially less than Belfast. Castlereagh Borough Council, as is the case with a number of other councils in the Province, requires applicants to place adverts in only one newspaper. The advert itself can be placed in any newspaper including a local or community telegraph type newspaper where these are circulated in the locality of the premises to which the application applies, so again the costs are less than in Belfast.
3.5	The concern was that licensees in the areas of Castlereagh and Lisburn transferring to Belfast would therefore face an additional burden as a result of our advertising requirements.
3.6	The Council is also closely involved with the Working Group set up by the Environment Minister, Mark. H. Durkan, to review the Entertainments Licensing legislation and are exploring long term recommendations on this matter including removing any requirement for applicants to advertise in newspapers. However, as an alternative it might be necessary to display a notice on or near to the premises for 21 days and, in addition, councils would be required to publish all applications on their website.
3.7	<u>Financial and Resource Implications</u> None
3.8	<u>Equality or Good Relations Implications</u> The proposals have been screened to ascertain whether there are any equality or good relations implications. The potential of adverse impact was considered to be unlikely. Following research, consultation, assessment of existing complaints facilities, the ease with which interested parties may make enquiries and the fact that it will still be necessary to advertise in one newspaper, the findings are that adequate measures are in place to keep the public informed. The proposal, if accepted, would also be subject to continuous monitoring.

3.9	This proposal has therefore been Screened Out.
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4.0	Documents Attached
	<ul style="list-style-type: none">• Appendix 1 – Minute of Licensing Committee of 18th February 2015• Appendix 2 – List of proposed Newspaper titles• Appendix 3 – Draft Form of words for revised Advertising Notice

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Minute - 18th February, 2014

Review of Advertising Requirements for Entertainments Licensing

The Head of Building Control informed the Committee that, under the terms of the Local Government (Miscellaneous Provisions) (NI) Order 1985 (the Order), an applicant for the grant, renewal, variation or transfer of an Entertainments Licence must provide public notice of an application by publishing an advertisement in newspapers circulated in the Council district. The number and type of papers in which advertisements might be placed was entirely at the discretion of the Council. He explained that the policy (existing from 1985 with modifications) within Belfast had required that notices be advertised in two newspapers, with at least one being advertised in the Belfast Telegraph, Newsletter (Ulster Edition), Daily Mirror (Northern Ireland Edition) or the Irish News. The second notice might be placed in one of the local newspapers distributed or sold in the area in which the premises were located. However, if the premises were located within the city centre, the notice must be placed in two of the main newspapers, as outlined.

He reminded Members that, given Local Government Reform, a number of premises would transfer to within the new Belfast boundary and that different policy positions had been applied by both Castlereagh Borough Council and Lisburn City Council in this regard. He explained that, in Lisburn, licensees were required to advertise in two newspapers, however, the cost of advertising was substantially less than that of Belfast. He added that Castlereagh Borough Council, as was the case in many other Councils, required applicants to place advertisements in only one newspaper. He further reminded the Committee that a Working Group had been set up by the Environment Minister, Mark. H. Durkan, to review the Entertainment Licensing Legislation and that its recommendation on this matter included removing any requirement for applicants to advertise in newspapers. However, it might be necessary to display a notice on or near to the premises for 21 days and, in addition, councils would be required to publish all applications on their website.

The Head of Building Control indicated that the Committee might also consider the move to a shortened Advertising Notice which would reduce costs to the applicants whilst still complying with statutory requirements.

After discussion, the Committee agreed to recommend to the new Licensing Committee the following change to its policy in respect of advertising requirements:

- 1) that the new Council would no longer require licensees to advertise in two newspapers for Entertainments Licences and that it would only be necessary to advertise in one newspaper;
- 2) that an applicant may advertise in a local newspaper (titles to be agreed by the Council) distributed or sold in the area where the premises were located, unless the premises were located within the city centre, in which case the applicant would be required to advertise in either the Belfast Telegraph, News Letter (Ulster Edition), Daily Mirror (Northern Ireland Edition) or Irish News; and
- 3) to agree to the Advertising Notice wording as set out in the revised template included as Appendix 2 to the report.

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Paper	Total Circulation	Purchased	Free/Door to door delivery	Areas Circulated
Regional Paper- For Belfast City Centre based premises				
Belfast Telegraph	48,014 ABC	37,005 Purchased	11, 009 Distributed free to Universities,	Throughout Northern Ireland. 42% in Greater Belfast Area and 58% in rest of Northern
Irish News	39,935 ABC	All Purchased	No	Throughout Northern Ireland. 39% in Greater Belfast Area and 61% in rest of Northern
Newsletter (Ulster Edition)	19,314 ABC	All Purchased	No	Throughout Northern Ireland.
Daily Mirror (Northern Ireland)	52,806 ABC	All Purchased	No	Throughout Northern Ireland.
Local Papers - Accepted Dependant on the Location of Premises in Belfast				
Ulster Star	7,774 ABC	All Purchased	No	Lisburn, Dunmurry, Glenavy, Crumlin.
Andersonstown News	12,090	All Purchased	No	City Centre, through all of West Belfast, Dunmurry, Finaghy, Crumlin and Glenavy
Lisburn Echo	14,003 ABC	All Purchased	No	Lisburn, Dunmurry, Glenavy, Crumlin.
Belfast News	17,000	No	Yes	East Belfast
North Belfast News	4,438 ABC	All Purchased	No	City Centre, throughout North Belfast, Newtownabbey and Jordanstown.
South Belfast News - Free and paid	7,800	1,800 Purchased	Yes 6,000 delivered free door to door	City Centre, East and South Belfast, Carryduff, Saintfield and Ballynahinch.
Shankill Extra	38,000			North Belfast, East Belfast, Bangor, Newtownards, Donaghadee and Millisle.

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Current Advert wording

Local Government (Misc Provisions) (NI) Order 1985 Article 3 Schedule 1: Licensing Of Places Of Entertainment NOTICE OF APPLICATION FOR THE RENEWAL OF AN ENTERTAINMENTS LICENCE

Notice is hereby given pursuant to the provision of paragraph 5(3) of the above schedule that an application for the renewal of an entertainments licence for: NAME AND ADDRESS OF PREMISES, BELFAST POSTCODE was lodged with Belfast City Council on the 1st December 2014. The nature of the entertainment in respect of which the application was lodged covers: - Dancing, singing or music or any entertainment of a like kind and the type and duration of licence applied for is a: 7 day Annual. Any person wishing to make any representation in relation to this application shall give notice to the Head of Building Control, 5th Floor, 9 Lanyon Place, Belfast, BT1 3LP, stating in general terms the nature of the representation, no later than 28 days after the date of the application.

Dated this 01 December 2014.

NAME AND ADDRESS OF APPLICANT, BELFAST POSTCODE

Proposed Advert wording

RENEWAL APPLICATION FOR AN ENTERTAINMENTS LICENCE pursuant to Art. 3 of The Local Government (Miscellaneous Provisions) (NI) Order 1985

Take Notice that application dated 1st December 2014 was made for renewal of a 7 day Annual Entertainments Licence for: NAME AND ADDRESS OF APPLICANT (PREMISES), BELFAST permitting: Dancing, singing or music or any entertainment of a like kind. Representations to the Council in relation to this application may be made by giving notice to the Head of Building Control, 5th Floor, 9 Lanyon Place, Belfast, BT1 3LP, stating in general terms the nature of the representation, no later than 28 days after the date of this application.

The Order requires that:

Every advertisement published shall state—

- (a) that application has been made for the grant, renewal or transfer of an entertainments licence (as the case may be);
- (b) the nature of the entertainment and the address or location of the place in respect of which the application has been made;
- (c) the name and address of the applicant;
- (d) that representations in relation to the application may be made to the council in accordance with sub-paragraph (6);

and the applicant shall supply a copy of every such advertisement to the council.

(6) Any person wishing to make any representation in relation to an application for the grant, renewal or transfer of an entertainments licence shall give notice to the council, stating in general terms the nature of the representation, not later than 28 days after the date of the application.

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Subject:	Invitation to PSNI to address the Licensing Committee
Date:	15 th April 2015
Reporting Officer:	Trevor Martin, Head of Building Control, Ext 2450
Contact Officer:	Stephen Hewitt, Building Control Manager, Ext 2435

Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report
1.1	Following a request by Members of the previous Council's committee, the Building Control Service wrote to Chief Superintendent Grimshaw on 14 th November 2014 inviting him to attend a future meeting of the Committee to discuss issues around representations made by the Police Service in relation to licensing applications.
2.0	Recommendation
2.1	The Committee is requested to receive Chief Superintendent Grimshaw and to discuss any Licensing matters you wish him to address.
3.0	Main report
	<u>Key Issues</u>
3.1	Members are advised that, at the previous Council's committee meeting of 20 th August 2014, when considering an application for the renewal of an Outdoor Entertainments Licence in respect of Holy Cross Boys' Primary School, Brookfield Street, the Committee agreed that a senior representative of the PSNI be invited to attend a future meeting in order to discuss issues around representations made by the Police Service in relation to licensing applications.
3.2	This was further highlighted at a subsequent meeting on 6 th October, 2014 regarding an application for the grant of an Amusement Permit for premises at 25-41 Botanic Avenue.
3.3	Several Members voiced concern that, despite being invited by the Building Control Service to attend that meeting in order to provide details around any convictions or breaches relating to the applicant, the PSNI did not attend.

3.4	Following your request, we wrote to Chief Superintendent Grimshaw on 14 th November 2014 inviting him to attend a future meeting of the Committee to discuss how best to action ongoing dialogue and input from the PSNI.
3.5	Chief Superintendent Grimshaw has been in contact with the Service and is available to address Committee to answer any queries Members may have.
3.6	<u>Financial and Resource Implications</u> None
3.7	<u>Equality or Good Relations Implications</u> There are no equality or good relations issues.
4.0	Documents Attached None